



# CLERK'S OFFICE ALERT

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## **The Clerk's Workshop for Attorneys & Legal Staff**

The Superior Court Clerk's Experiential Workshop, approved for ten (10) hours of Continuing Legal Education (CLE) credit by the Washington State Bar Association, will be offered six times in 2008. The 25 attorneys and legal staff who may enroll in each workshop gain valuable practical knowledge from this close-up, inside view of the operations of the Clerk's Office, the *Ex Parte* department, and either Arbitration or Family Court Operations. The workshop covers the award-winning Electronic Court Records (ECR) program, and includes a demonstration of the new E-Filing, E-Service, and ECR Online (Internet access) systems.

Presenters are subject matter experts from the Clerk's Office, *Ex Parte*, Family Court Operations, and Arbitration. Sessions are in the Seattle Courthouse on the first and second Tuesday of every other month (from 9 a.m. to 3 p.m., including a 1-hour lunch break). The first offering takes place on February 5<sup>th</sup> & 12<sup>th</sup>.\*

Both legal staff and attorneys are encouraged to sign up for the course. Seats are assigned on a first-come, first-served basis, and must be secured with advance payment of the course fee. Attendees receive course notebooks containing handouts that include detailed process descriptions, practice tips, up-to-date forms, pointers to important rules and procedures, and more. The course enrollment fee is \$100.<sup>00</sup>.

To enroll, contact Shanna Knight at [Shanna.Knight@kingcounty.gov](mailto:Shanna.Knight@kingcounty.gov) or (206) 205-8436. For information about the course of study, contact CLE Coordinator Roger Winters at [Roger.Winters@kingcounty.gov](mailto:Roger.Winters@kingcounty.gov) or (206) 296-7838.

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\* The workshop includes five (5) hours of instruction on each of two days. Dates for the workshop in 2008 are: February 5+12, *April 1+8*, June 3+10, *August 5+12*, October 7+14, and *December 2+9*. Washington State Bar Association members earn CLE credits based on hours in attendance, for up to ten (10) credits for \$100.

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### **FOR MORE INFORMATION ON THIS TOPIC CONTACT:**

**Roger Winters (206) 296-7838**

**ISSUED BY:** Barbara Miner, Director and Superior Court Clerk

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